



BVU BRANCH COMMITTEE APPLICATION PROCESS

1. Email Application

The interested member emails a completed application form to the Branch Executive, who will review the application, and contact the applicant to let them know if they have been successful.

Example reasons an applicant may be rejected at this stage include: *the applicant is not a member; is in membership arrears; has a serious conflict of interest; the position they have applied for is not available; or has not fully completed the application form.*

If rejected, the applicant would be informed and can challenge this decision at the subsequent Branch Meeting.

2. Proposal of Election at Branch Meeting

At the subsequent quorate* Branch Meeting, a member of the Branch Executive will propose the election of the applicant. The applicant will then have the option to speak for no more than two minutes to the meeting on why they should be elected. If more than one applicant has applied for the same role, all applicants for the role will be introduced and allowed to speak at this stage.

The proposer will then ask if any member would like to second the proposal for the applicant's election.

If not seconded, the applicant will not be elected to the Branch Committee.

If seconded, the applicant will be subject to a vote of all members present at the meeting.

3. Voting

All members present at the meeting will vote in favour or against the election of the applicant to said role. The applicant will need to secure >50% of the vote of members present at the meeting.

4. Probationary Period

At the next meeting after 6 months, there will automatically be a re-election, prior to which any member may speak on the Branch Committee member's performance during the preceding six months. If the Branch Committee Member passes the 6 month probationary period, they will hold their position for a total of **three years**.

5. Votes of No Confidence

Any member can call a vote of no confidence in a Branch Committee Member at any time. The secretary should be informed with the appropriate notice prior to a Branch Meeting, and this will subsequently be discussed at the next quorate Branch Meeting, and a vote will be held on whether to uphold this vote of no confidence by all those present at the meeting.

* A Branch Meeting is considered quorate when a minimum of **five** members of the BVU are present.